



# VHEMBE District Municipality

Private Bag X5006 • Thohoyandou • 0950 • Tel: 015 960 2000

## POSTS ADVERTISEMENT

### OFFICE OF THE MUNICIPAL MANAGER

#### **GENERAL MANAGER - CORPORATE SERVICES (PERMANENT)**

**Remuneration:** Total remuneration package will be in terms of Government Notice No. 48789 dated 14 June 2023 (**Minimum: R1 016 855, Midpoint: R1 158 646 Maximum: R1 315 065**) per annum

The successful incumbent will be on a permanent basis and will be required to sign an employment contract, a performance agreement and complete the disclosure of financial interest form. Will also be required to undergo a competency assessment, screening and security vetting. He/she will be stationed at Vhembe District Municipality's head office in Thohoyandou.

**Requirements:** Bachelor's Degree in Public Administration, Management Sciences//Law; or Equivalent, and Certificate in Municipal Financial Management (SAQA Qualification ID No.48965) as well as Registration with the South African Council for Social Service Professionals (SACSSP) or similar recognized relevant professional body will serve as an added advantage. The incumbent must have a minimum of 5 years work related experience at middle management level, have proven successful institutional transformation within public or private sector. A valid motor vehicle driver's license.

**Competencies:** as per the Government gazette No:37245 of 17 January 2014, Strategic direction and leadership; people management; change management; Governance Leadership, moral competence; planning and organizing; analysis and innovations; knowledge and information management communication; results and quality focus.

**Knowledge:** Good knowledge and understanding of relevant policy and legislation; Good knowledge and understanding of institutional governance systems and performance management; Good knowledge of Corporate support services; including- Human capital management, legal services; Facilities management; Information communication technology; and council support; Good knowledge of supply chain Management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000); Good governance, Labour Relations Act, and other labour-related prescripts; Legal backgrounds and human capital management; and knowledge of coordination and oversight of all specialized support functions.

**Key Performance Areas:** overall management of Corporate Services Department; implement the Integrated Development Plan (IDP) as well as strategic goals for the Corporate Services Department provide support and advice to the Municipal Manager and Council on matters delegated to the department; Implement the Service Delivery and Budget Implementation Plan(SDBIP); develop and implement key strategic/business plan including IT management plan, Human resources and other resources in accordance with local government legislation and treasury regulations; Manage efficient provision of municipal services; establish, operate and maintain support structures, processes and systems; direct and control key deliverables and outcomes for the department; liaise with internal and external stakeholders; facilitate participation and involvement, Ensure legislative, regulatory, policy and operating standard compliance.

Applications must be submitted on a signed Vhembe District Municipality (VDM) Senior Manager Application Form, obtainable from the website ([www.vhembe.gov.za](http://www.vhembe.gov.za)) accompanied by a comprehensive CV and certified copies of: Identity Document (ID), driver's license and qualifications. \*Applications without the above will not be considered. Vhembe District Municipality reserves the right to / not to make appointments.

**NB:** Applications must be completed on the signed Vhembe District Municipality Employment application form for **Senior Managers** obtainable from the Website: [www.vhembe.gov.za](http://www.vhembe.gov.za) or **Vhembe District Municipality Head Office** accompanied by a detailed CV and certified copies of relevant qualifications and forwarded to: **THE MUNICIPAL MANAGER, VHEMBE DISTRICT MUNICIPALITY, PRIVATE BAGX 5006, THOHOYANDOU, 0950** or may be handed to in at Registry, Vhembe District Municipality Head Office during working hours. People with disability are encouraged to apply. No Faxed, Emailed or late applications will be considered.

For administration enquiries please contact: **Recruitment @ 015 960 2045/2047.**

**Closing date: 22 MARCH 2024 at 16h00**

Should you not be contacted within **30** days after the closing date of the advertisement, consider your application unsuccessful.

Vhembe District Municipality is an affirmative action employer and committed to the implementation of the Employment Equity Plan, people from designated groups are therefore encouraged to apply. The Municipality reserves the right not to appoint.

**KUTAMA Z.N (MUNICIPAL MANAGER) VHEMBE DISTRICT MUNICIPALITY**